



**Auction Document**  
**For**  
**Obsolete Hardware Infrastructure & other**  
**related items at JAP-IT**  
**(Advt. No.: JAP-IT/Auction/01/2017)**



**Jharkhand Agency for Promotion of Information Technology**

(An Autonomous body under Department of Information Technology, Govt. of Jharkhand)  
Ground Floor, Engineer's Hostel – I, Near Golchakkar, Dhurwa, Ranchi, Jharkhand  
Phone – 0651-2401041, 2401044, 2401067 and Tele-Fax – 0651-2401040

### **Instructions to bidders**

1. Quotation letter in sealed envelope should be addressed to 'The Chief Executive Officer, JAP-IT, under Dept. of IT & eGovernance, Govt. of Jharkhand, Ground Floor, Engineer's Hostel – I, Near Dhurwa Goalchakkar, Dhurwa, Ranchi – 834 004 latest by 30/11/2017 by 2.30 p.m. superscripted by "Quotation for Obsolete Hardware Infrastructure & other related items" in bold letters.
2. The quotation must reach the undersigned on or before the due date otherwise it is liable to be rejected. Tender received after due date and stipulated date and time due to any reason whatsoever including postal delays shall not be considered.
3. The financial bid should be quoted both in figures and words. Any overwriting or crossing in the figure shall not be considered for acceptance of the rates offered by the tenderer.
4. JAP-IT reserves the right to accept or reject any/ all quotation without assigning any reason whatsoever.
5. Each page of the tender document should be signed by the bidder(s).
6. Incomplete and unsigned quotations are liable to be rejected.
7. An Earnest Money Deposit (EMD) of Rs. 2000/- (Rupees Two Thousand Only) must accompany each quotation. This shall be in the form of an account payee Demand Draft of any nationalized bank drawn in the name of Chief Executive Officer, JAP-IT, Ranchi payable at Ranchi without which the tender shall be summarily rejected. No Cheque/ money order/ cash shall be accepted.
8. The EMD deposit shall not attract any interest.
9. For financial evaluation, highest bidder shall be chosen based on the figures quoted in Annexure 'A'.
10. Bidders are advised/cautioned to verify the concerned office as well as the Records/other Statutory authorities such as Sales Tax/Excise/Income Tax etc., and shall satisfy themselves regarding the nature, description, condition, encumbrance, lien, charge, statutory dues, etc. over the property before submitting their bids latest by 22/11/2017 by 5.00 p.m.
11. Individual/Bidder(s) may quote their highest bid for all item or may quote their highest bid for individual items mentioned in Annexure B.
12. In case of any query/enquiry, bidder(s) may contact/communicate through e-mail id: [japit\\_doit@rediffmail.com](mailto:japit_doit@rediffmail.com).
13. Advertisement No.: JAP-IT/Auction/01/2017 (Quotation for Obsolete Hardware Infrastructure & other related items) may be downloaded from <http://japit.jharkhand.gov.in> or, <http://jharkhand.gov.in>

Sd/-

(Signature of the Tenderer with stamp)

**Auction Bid Form**

**(Read carefully the terms and conditions of sale before filling-up and submitting the bid for Auction)**

1. Name(s) of Bidder (In Capital): .....
2. Father's/Husband's Name: .....
3. Postal Address of Bidder(s): .....
- (If the Bidder is a company, .....
- address of its Regd. Office) .....
4. Phone/Cell Number and e-mail ID: .....
5. Bank Account details to which EMD amount to be returned
- i. Name of Bank: .....
- ii. Bank A/c No.: .....
- iii. IFSC Code No.: .....
- iv. Branch Name: .....
6. Date of submission of bid: .....
7. PAN Number: .....
- Property Item No. in respect of which the bid is submitted: .....
8. Whether EMD remitted: Yes/No
9. EMD remittance details\*
- Date of remittance: .....
- Name of Bank: Axis Bank Limited
- Branch Name & Address: Ranchi Branch, Shambhu Complex, H.B. Road, Near Firayalal Chowk, Ranchi – 834 001
- Account No.: 106010100113540
- IFSC Code No.: UTIB0000106
- UTR No.: .....
10. Bid Amount quoted: Rs. \_\_\_\_\_/-  
(Rupees\_\_\_\_\_)

I declare that I have read and understood all the terms and conditions of auction sale and shall abide by them.

(Signature of the Bidder)

\*mandatory: Bidders are advised to preserve the EMD remittance challan.

**Declaration**

1. I/We, the Bidder/s aforesaid do hereby state that, I/We have read the entire terms and conditions of the purchase and understood them fully. I/We, hereby unconditionally agree to conform with and to be bound by the said terms and conditions and agree to take part in the Auction.
2. I/We declare that the EMD and other deposit towards purchase-price were made by me/us as against my/our bid and that the particulars remittance given by me/us in the bid form is true and correct.
3. I/We further declare that the information revealed by me/us in the bid document is true and correct to the best of my/our belief. I/We understand and agree that if any of the statement/ information revealed by me/us is found to be incorrect and/or untrue, the bid submitted by me/us is liable to be cancelled and in such case, the EMD paid by me/us is liable to be forfeited by JAP-IT and JAP-IT will be at liberty to annul the offer made to me/us at any point of time.
4. I/We also agree that after my/our offer given in my/our bid for purchase of the assets is accepted by JAP-IT and I/We fail to accept or act upon the terms and conditions of the sale or am/are not able to complete the transaction within the time limit specified for any reason whatsoever and/or fail to fulfill any/all the terms and conditions of the bid and offer letter, the EMD and any other monies paid by me/us along with the bid and thereafter, are liable to be forfeited.
5. The decision taken by the Authorized Officer of JAP-IT in all respects shall be binding on me/us.
6. I also undertake to abide by the additional conditions if announced during the auction including the announcement of correcting and/or additions or deletions of terms being offered for sale.

Signature: .....

Name of bidder: .....

Address of bidder: .....

.....

.....

e-mail id: .....

Mobile: .....

**Sealed bidding document for the auction of Obsolete Hardware Infrastructure and other related items.**

**General Terms and Conditions of Auction Sale**

1. Nature and Object of Sale (auction):
  - (a) The auction sale is with the avowed object of Free and Fair Sale, Transparency and for achieving best-possible recovery of public money.
  - (b) The vendor is supposed to be registered with the Govt. Agency as per e-Waste Management and Handling Rules 2011 published by the Ministry of Environment and Forest, Govt. of India Notification dated 12.5.2011.
2. Caution to bidders:
  - (a) Property is sold on as is and where is /on what it is/ no complaint basis.
  - (b) Bidders are advised/cautioned to verify the concerned office as well as the Records/other Statutory authorities such as Sales Tax/Excise/Income Tax etc., and shall satisfy themselves regarding the nature, description, condition, encumbrance, lien, charge, statutory dues, etc over the property before submitting their bids.
  - (c) Bidders are advised to go through all the terms and conditions of sale given in the tender document and also in the corresponding public sale notice in the dailies before submitting the bid and participating in the bidding/auction.
  - (d) Statutory dues/liabilities etc., due to the Government/Local Body, if any, shown in the sale notice/tender document shall be borne by the purchaser(s).
3. Inspection of Property:
  - (a) Property can be inspected on the date(s) given in the public sale notice/tender document
  - (b) Bidders shall inspect the property and satisfy themselves regarding the physical nature, condition, extent, etc of the property.
  - (c) Bidders are bound by the principle of caveat emptor (Buyer Beware).
  - (d) Complaints, if any, in the matter of inspection shall immediately be brought to the notice of the Authorized Officer.
5. Submission of bid forms:
  - (a) Bids in the prescribed format given in the tender document shall be downloaded through portal of <http://japit.jharkhand.gov.in> or, <http://jharkhand.gov.in>. Bids should be submitted in JAP-IT office during office hours.
  - (b) Bids shall be submitted on or before the last date and time given in the sale notice (auction)/tender document.
  - (c) Bids form shall be duly filled in with all the relevant details.
  - (d) Bidders staying abroad/NRIs/PIOs/Bidders holding dual citizenship must submit photo page of his/her valid Indian Passport.
  - (e) Incomplete/unsigned bids without EMD remittance details will be

summarily rejected. NRI Bidders must necessarily enclose a copy of Photo page of his/her Passport and route their bid duly endorsed by Indian Mission.

- (f) Only copy of PAN Card, Passport, Voter's ID, Valid Driving License or Photo Identity Card issued by Govt. and PSU will be accepted as the identity document and should be submitted along with the bid form.
- (g) Original Identity Document copy of which is submitted along with the bid form must be produced on demand.

6. Earnest Money Deposit (EMD):

- (a) The bid shall be accompanied by the EMD as specified in the public sale notice (auction)/tender document.
- (b) EMD and other deposits shall be remitted through EFT/NEFT/RTGS Transfer to JAP-IT bank account as specified in the sale notice/Tender document.
- (c) Bidders not to disclose remittance details of EMD, UTR Code, etc. to any one and to safeguard its secrecy.
- (d) Bidders shall preserve the remittance challan and shall produce the same as and when demanded.
- (e) Bid form without EMD shall be summarily rejected.
- (f) All details regarding remittance of EMD shall be entered in the bid form.
- (g) EMD, either in part or in full, is liable for forfeiture in case of default.

7. Bidding:

- (a) Auction/bidding will be only bidding on the basis of highest quoted value mentioned in the bid document submitted by bidder.
- (b) In case of sole bidder, the sale may be deferred and property be brought for resale or otherwise sale will be deferred or cancelled.
- (c) Bidders are cautioned to be careful while entering their bid amount and to check for alteration, if any, before confirming the same.
- (d) No request/complaint of wrong bidding will be entertained for cancelling the sale and in such case, the EMD in full will be forfeited.

8. Declaration of successful bidder:

- (a) Highest bidder will be declared successful bidder and sale will be confirmed in his favour. Intimation to this effect will be given to bidder.
- (b) All intimations to bidders/auction purchaser will be primarily through e-mail. Date of sending e-mail will be considered as date of intimation. If no intimation reaches, bidders are expected to submit their respective bids in JAP-IT. Non-receipt of intimation should not be an excuse for default/non-payment.

11. Deposit of purchase price:

- (a) The bidder declared successful, shall pay, within a week after such declaration, a deposit of 25% (less EMD already paid) on the amount of his purchase money.
- (b) The balance amount of purchase money shall be paid on or before the fifteenth (15) day from the date of the sale or within such period as may be

extended, for the reason to be recorded, by the Authorized Officer of JAP-IT.

12. Default of Payment:

- (a) Default of payment of 25% of bid amount (less EMD already paid) within a week after such declaration and 75% of balance bid amount within the stipulated time shall render automatic cancellation of sale without any notice.
- (b) The EMD and any other monies paid by the successful bidder shall be forfeited by the Authorized Officer of JAP-IT.

13. Sale Certificate/Payment of Stamp Duty:

- (a) On payment of the entire purchase price/bid amount, Sale Certificate will be issued by the Authorized Officer of JAP-IT only in the name/names of the bidders whose name/names are mentioned in the bid form.
- (b) No request for inclusion/substitution of names, other than those mentioned in the bid, in the sale certificate will be entertained.
- (c) Sale Confirmation/Sale Certificate shall be collected in person or through an authorized person.
- (d) The Stamp Duty, Registration Charges, etc. as per relevant laws (if applicable) for the sale certificate shall be borne by the successful bidder.
- (e) The Sale Certificate will not be issued pending operation of any stay/injunction/restraint order passed by the DRT/DRAT/High Court or any other court against the issue of Sale Certificate.
- (f) The deposit made by the successful-bidder, pending execution of Sale Certificate, will be kept in non-interest bearing deposit account.
- (g) No request for return of deposit either in part or full/cancellation of sale will be entertained.

14. Return of EMD:

- (a) EMD of unsuccessful bidders will be returned through EFT/NEFT/RTGS transfer to the bank account details provided by them in the bid form and intimated via their e-mail id.
- (b) Unsuccessful bidders shall ensure return of their EMD and if not, immediately to contact the Authorized Officer of JAP-IT.

15. Stay/Cancellation of Sale:

- (a) In case of stay of further proceedings by DRT/DRAT/High Court or any other Court, the auction may either be deferred or cancelled and persons participating in the sale shall have no right to claim damages, compensation or cost for such postponement or cancellation.
- (b) Default in payment of 25% of the purchase price or the balance purchase price within the stipulated/extended time will result in forfeiture and cancellation of sale and JAP-IT will be entitled to re-auction the same.

16. Delivery of possession:

All expenses and incidental charges thereto shall be borne by the auction purchaser.

17. Other Conditions:

- (a) The Authorized Officer will be at liberty to amend/ modify/ delete any of the

- conditions as may be deemed necessary in the light of facts and circumstances of each case.
- (b) The Authorized Officer reserves the right to accept or reject all or any bid or bids without assigning any reason and to postpone or cancel the sale without assigning any reason.
  - (c) Bidders shall be deemed to have read and understood all the conditions of sale and are bound by the same.
  - (d) No counter-offer/conditional offer/conditions by the bidder and/or successful-bidder will be entertained.



### **Other Terms and Conditions of Auction Sale**

1. The bidders may inspect the items on a predetermined date and satisfy themselves about the items they are bidding for, as mentioned in 'Instruction to Bidders'.
2. Prospective bidder shall have a valid e-mail id, Contact details, mailing details & other concerned details as mentioned in the bid document.
3. Only upon verification of the bid form and confirmation of remittance of EMD, bidder will allowed for bidding.
4. Bids: All bids placed are legally valid bids and are to be considered as bids from the bidder himself. Once the bid is placed, the bidder cannot reduce or withdraw the bid for whatever reason. If done so, the EMD amount shall be forfeited.
5. The highest bid (property item wise) on the auction shall supersede all bids of the respective bidders. The bidder with the highest offer/ bid does not get any right to demand acceptance of his bid in case any stay order is received by JAP-IT.
6. The bidder shall be solely responsible for all consequences arising out of the bid submitted by him (including any wrongful bidding) and no complaint/ representation will be entertained in this regard by JAP-IT. Hence bidders are cautioned to be careful to check the bid amount and alter/rectify their bid if required before confirming the bid submitted.
7. The intimation to the bidder/ bidders concerned of having declared successful in the auction sale will primarily be sent to them through e-mail. The date of sending the e-mail will be considered as date of intimation.
8. If no intimation reaches for reasons beyond the control of JAP-IT, the bidders are required to take efforts to ascertain the status. Non receipt of intimation shall not be a ground for non-payment or delayed payment. Bidders must therefore keep a watch on their incoming e-mail or can contact Authorized Officer of JAP-IT. JAP-IT will not be liable for wrong e-mail id registered by the bidder or for return of the mail for mailbox being full.
9. The items shall be sold to the highest bidder. List of items are given at Annexure B.
10. The Earnest Money Deposit (EMD) of the successful bidder shall be adjusted in the bid out forth. The EMD of the unsuccessful bidders shall be returned within one month of the auction date, without any interest.
11. No items once disposed to the successful bidder, shall be taken back by JAP-IT in any conditions whatsoever.
12. The successful bidder has to make full balance payment in the form the Demand Draft in favour of CEO, JAP-IT, Ranchi within 15 days after confirmation, failing which the offer will be cancelled and EMD shall stand forfeited.
13. The successful bidder shall be required to lift all the items from the auction site to his premises within 05 days after the payment of the balance amount. On failure to do so JAP-IT, shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder.

14. CEO, JAP-IT, Ranchi reserves the right to accept or reject any or all bids without assigning any reason whatsoever. All disputes will be subject to the jurisdiction of Ranchi, Jharkhand courts only.

**Annexure-A**  
**FINANCIAL BID FOR AUCTION**

Tender form for auction of Old Obsolete HW Infrastructure and other related Items.

Name & Address of the Bidder: .....

Contact Number: .....

Details of EMD: .....

I/we have inspected the obsolete items and am/are interested to purchase the same on 'As Is Where Basis'. My/our offer for the items is given below:-

<b>Details of Obsoleted HW Infrastructure &amp; other related items</b>				
<b>S N</b>	<b>Item Description</b>	<b>Make &amp; Model</b>	<b>Qty.</b>	<b>Unit Auction Price (INR)</b>
1	Server	HP - Proliant ML350	01	
2	Server	HP - Proliant ML150	02	
3	Server	HCL - infinity GL	01	
4	Server	HP - Proliant DL580 G5	01	
5	Server	HCL - Infowall	01	
6	Storage	IBM - Expension Box	01	
7	Server	HCL - Info Secumon	01	
8	Server	HP - Proliant	01	
9	Server	HCL - Tower server	01	
10	Server	HP - Rack Server	01	
11	Router	Cisco - 3600	01	
12	CRT Monitor	Samsung/HP	07	
13	UPS (10 KVA)	Numeric - Model No. 51100380	01	
15	Battery	HBL - 100 AH/12 Volt	20	
16	Battery	Rocket - 150 AH/12 Volt	20	

I/we have gone through the terms and conditions given in the tender document and agree with the same. I/ We understand that in the event of non- compliance of the terms and condition of the tender my/ our EMD shall be forfeited by the CEO, JAP-IT, Ranchi.

(Signature of Bidder with stamp)

To,

The Chief Executive Officer,  
JAP-IT, under Dept. of IT & eGovernance,  
Govt. of Jharkhand  
Ground Floor, Engineer's Hostel – I,  
Near Dhurwa Goalchakkar, Dhurwa, Ranchi – 834 004.

**Annexure B**

**LIST FOR CONDEMNATION OF HARDWARE INFRASTRUCTURE & OTHER  
RELATED ITEMS.**

<b><u>Details of Obsoleted HW Infrastructure &amp; other related items</u></b>					
<b>Sl No</b>	<b>Item Description</b>	<b>Make</b>	<b>Model</b>	<b>Status</b>	<b>Qty.</b>
1	Server	HP	HP Proliant ML350	OK	01
2	Server	HP	Proliant ML150	OK	02
3	Server	HCL	infinity GL	OK	01
4	Server	HP	Proliant DL580 G5	OK	01
5	Server	HCL	Infowall	OK	01
6	Storage	IBM	Expension Box	OK	01
7	Server	HCL	Info Secumon	Dead	01
8	Server	HP	Proliant	OK	01
9	Server	HCL	Tower server	Dead	01
10	Server	HP	Rack Server	OK	01
11	Router	Cisco	3600	OK	01
12	CRT Monitor	Samsung/HP		OK	07
13	UPS (10 KVA)	Numeric	Model No. 51100380	Dead	01
15	Battery (100 AH/12 Volt)	HBL		Dead	20
16	Battery (150 AH/12 Volt)	Rocket		Dead	20

Sd/-  
(Signature of the Tendered with stamp)