



Jharkhand Agency for Promotion of Information Technology

Department of Information Technology, Govt. of Jharkhand



Advertisement Reference No.: JAP-IT-REC/2016/03

Selection of Technical Professional in JAP-IT for project based requirement

JAP-IT proposes for engagement of suitable candidates to various professional positions on purely contract basis initially for a period of one year. Names of the professional positions to be filled, remuneration, number of vacancies and the eligibility conditions are indicated in **Annexure – 'A'**. General instruction & Selection process can be seen on **Annexure 'B'**.

Interested and eligible candidates may register their candidature through on-line process via <http://recruitment.jharkhand.gov.in>. Registered applicant may apply for more than one valid position. Scrutiny will be done through on-line procedure as per criteria mentioned in **Annexure – 'A' and Annexure 'B'**.

Candidates are advised to go through the eligibility conditions carefully and apply for the concern post. If they full-fill all essential qualifications & experience (post qualification) for the published professional position for which they intend to participate, candidates will be called for consequent written test/interview. In case of large no. of applicants (after completion of scrutiny process) shortlisted for interview than written test will be conducted before interview. Candidates may kindly note that their experience as freelancer will not be taken into account while calculating their experience in the respective fields.

All Testimonials/certificates will be verified at the time of interview. Process of verification will be completed after verification of photocopies of the related certificates attached with application form with Original documents of the candidates. No TA/DA will be paid for the written test/interview. Interview will be conducted at the Office of JAP-IT, Ground Floor, Engineer's Hostel No.: 1, Near Golchakkar, Dhurwa, Ranchi – 834 004.

Last Date of on-line registration & submission of application is **25th Oct., 2016 till 05:30 pm**. on-line application fee for each of the post is **Rs. 50.00** (Rs. Fifty only) which may be paid via on-line payment gateway.

Sd/-

Chief Executive Officer,
JAP-IT, Ranchi

Annexure – 'A'

SN	Name of Position	Candidate's maximum age (at the time of on-line registration)	No. of Position
1.	Project Manager (WAMS)	45 Years	01
2.	Senior Software Developer (WAMS)	40 Years	01
3.	Technical Content Writer (WAMS)	35 Years	01
4.	Database Administrator (WAMS)	35 Years	01
5.	Assistant Software Developer (SDP)	30 Years	02
6.	Software Developer (CLMS)	35 Years	01
7.	Sr. Database Administrator (CLMS)	40 Years	01
8.	Quality Analyst-cum-Software Tester (CLMS)	40 Years	01
9.	Senior Software Developer (JVYV)	40 Years	01
10.	Web Designer (JVYV)	35 Years	01
11.	Quality Analyst-cum-Software Tester (JVYV)	40 Years	01
12.	Software Developer (PMSA)	35 Years	01
13.	Quality Analyst-cum-Software Tester (e-Nibandhan)	40 Years	01
14.	Sr. Database Administrator (e-Nibandhan)	40 Years	01
15.	Senior Software Developer (e-Nibandhan)	40 Years	01
16.	Software Developer (e-Nibandhan)	35 Years	01
17.	Web Designer (e-Nibandhan)	35 Years	01
18.	Asst. Software Developer (e-Nibandhan)	35 Years	01
19.	System Administrator (JAP-IT Data Centre)	35 Years	01
20.	Asst. Network & Security Admin. (JAP-IT Data Centre)	30 Years	01
21.	Asst. Network Engineer (Secretariat LAN)	35 Years	01
22.	e-District Manager (e-District)	35 Years	03
23.	Sr. Project Manager (CM Dashboard)	45 Years	01
24.	Project Manager (Modern Record Room)	45 Years	01
25.	Project Manager (e-Office)	45 Years	01
26.	Project Manager (Common Service Centre)	45 Years	01

SN	Name of Position	No. of Position	Monthly Fixed Remuneration (in Rs.)
1.	Project Manager (WAMS)	01	*Negotiable up-to Rs. 50,000/- pm
2.	Senior Software Developer (WAMS)	01	*Negotiable up-to Rs. 35,000/- pm
3.	Technical Content Writer (WAMS)	01	*Negotiable up-to Rs. 25,000/- pm
4.	Database Administrator (WAMS)	01	*Negotiable up to Rs. 30,000/- pm
5.	Assistant Software Developer (SDP)	02	*Negotiable up to Rs. 25,000/- pm
6.	Software Developer (CLMS)	01	*Negotiable up-to Rs. 30,000/- pm
7.	Sr. Database Administrator (CLMS)	01	*Negotiable up-to Rs. 40,000/- p.m.
8.	Quality Analyst-cum-Software Tester (CLMS)	01	*Negotiable up-to Rs. 40,000/- p.m.
9.	Senior Software Developer (JVY)	01	*Negotiable up-to Rs. 35,000/- p.m.
10.	Web Designer (JVY)	01	*Negotiable up to Rs. 30,000/-p.m.
11.	Quality Analyst-cum-Software Tester (JVY)	01	*Negotiable up to Rs. 40,000/- pm
12.	Software Developer (PMSA)	01	*Negotiable up-to Rs. 30,000/- pm
13.	Quality Analyst-cum-Software Tester (e-Nibandhan)	01	*Negotiable up to Rs. 40,000/- pm
14.	Sr. Database Administrator (e-Nibandhan)	01	*Negotiable up to Rs. 40,000/- pm
15.	Senior Software Developer (e-Nibandhan)	01	*Negotiable up to Rs. 35,000/- pm
16.	Software Developer (e-Nibandhan)	01	*Negotiable up to Rs. 30,000/- pm
17.	Web Designer (e-Nibandhan)	01	*Negotiable up to Rs. 30,000/- pm
18.	Asst. Software Developer (e-Nibandhan)	01	*Negotiable up to Rs. 25,000/- pm
19.	System Administrator (JDC)	01	*Negotiable up to Rs. 30,000/- pm
20.	Asst. Network & Security Administrator(JAP-IT Data Centre)	01	*Negotiable up to Rs. 27,000/- pm
21.	Asst. Network Engineer (Secretariat LAN)	01	*Negotiable up-to Rs. 25,000/- pm
22.	e-District Manager (e-District)	03	*Negotiable up-to Rs. 26,000/- pm
23.	Sr. Project Manager (CM Dashboard)	01	*Negotiable up-to Rs. 80,000/- pm
24.	Project Manager (Modern Record Room)	01	*Negotiable up-to Rs. 60,000/- pm
25.	Project Manager (e-Office)	01	*Negotiable up-to Rs. 60,000/- pm
26.	Project Manager (Common Service Centre)	01	*Negotiable up-to Rs. 60,000/- pm

Eligibility Criteria:

1. Project Manager (WAMS)	
Qualification	BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA/MBA (IT) or Equivalent
Post Qualification Experience	Minimum 07 years post-qualification experience in IT/software development/IT System projects or, Minimum of 03 years post-qualification experience as a Project Manager for IT Implementation Projects.
Technical Skills	Experience in Project Management, Delivery & Managing Team and should have exposure in one of the following areas like Business analysis, Software Development with Programming Knowledge in JAVA, .Net etc. as per requirement, Testing Tools, SDLC, STQC, Hardware, Networking, Data Centre etc. as per the requirement. (Exposure to Government Projects preferred)
Certification	PMP/Prince 2 etc. will be preferred
Job Description	Managing SRS, Software Development, Implementation, Quality Testing and deliver within project timelines etc. Co-ordinating with various stakeholders under the project, Reporting the progress, issues and risks to stakeholder and other duties assigned from time to time. Candidates should be able to work on individual assignment also.

2. Senior Software Developer (WAMS)	
Qualification	BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Post Qualification Experience	Minimum (03) three years of post-qualification experience in Software Development field in Open ERP.
Technical Skills	Experience in MVC Architecture, Python 2.7 and higher, JavaScript/JQuery, HTML, XML and knowledge of Postgres SQL 8.4 and above / MySQL / Oracle database. Knowledge of Web Service is added advantage.
Job Description	Development, Maintenance of software applications and execution of other duties assigned time to time. Write unit tests, confirm to code standards. Design and implement robust solutions, mentor the developers, code review, and proof of concept preparation.

3. Technical Content Writer (WAMS)	
Qualification	Essential Qualification: BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent and Desirable Qualification: MBA (IT)
Post Qualification Experience	Minimum (03) three years of total post qualification experience in IT sector.
Technical Skills	Candidates should have sound knowledge of SDLC, STQC, Research & Conceptualization, Technical Content Writing. Should be able to develop grammatically error free website project with required documents such as SRS, User guide etc.
Job Description	1. Writing web content for websites/portals from scratch. 2. Editing and Proof reading content once written. 3. Writing, editing and proof reading copy for client projects based on the material supplied by them.

	<p>4. Proof reading, editing and writing content on a regular basis for building up the website including informative short articles.</p> <p>5. Check web pages finally before making them live</p> <p>6. Writing software project documents</p> <p>7. Any other duties assigned from time to time</p>
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4. Data Base Administrator (WAMS)	
Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Global Certification	Valid data Base MCSA(SQL Server)/OCA certification
Post Qualification Experience	Minimum (03) three years of relevant experience as DBA including more than 01 year experience on Postgres database administration.
Technical Skills	Candidates must have a working knowledge of PostgreSQL database. In addition to PostgreSQL, knowledge of databases like Oracle/MySQL will be an added advantage. Candidates should also have general understanding of storage technologies, memory management, NAS/SAN, Networking.
Job Description	Design the database as per application needs; organize & implement data structure, handle the security measures, backup and recovery of database, disk load balancing, Monitor and optimize the performance of the database and other DBA activities like database tuning, clustering, indexing, Replication etc. Environment creation on different architecture such as Master-Master, Master-Slave. Database Recovery. Any other duties assigned from time to time.

5. Assistant Software Developer (SDP)	
Qualification	Minimum BCA or equivalent/higher.
Post Qualification Experience	Minimum (02) two years of post-qualification experience in Software Development sector in J2EE Design pattern. (Candidates having exposure to Android technology will be preferred)
Technical Skills	Experience in MVC Architecture, JSP, struts framework, Hibernate, Spring MVC and knowledge of MySQL/PostgreSQL/Oracle database.
Job Description	Coding & Development of the portal and execution of other duties assigned time to time

6. Software Developer (CLMS)	
Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Post Qualification Experience	Minimum (03) Three Years of post-qualification experience in Software Development field in J2EE. (Candidates having exposure to Android technology will be preferred)
Technical Skills	Experience in MVC Architecture, JSP, strut2 framework, Hibernate, Spring MVC and knowledge of MySQL/ PostgreSQL/Oracle database. Knowledge of web service.
Job Description	Development, Maintenance of software applications and execution of other duties assigned time to time. Write unit tests, confirm to code standards. Implement solutions according to design, requirements and standards

7. Sr. Data Base Administrator (CLMS)
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Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Post Qualification Experience	Minimum (05) Five years of total post qualification experience in IT sector including at least 03 years experience of working as DBA
Technical Skills	<i>Candidates must have a working knowledge of PostgreSQL database In addition to PostgreSQL, knowledge of databases like Oracle/MySQL will be an added advantage. Candidates should also have general understanding of storage technologies, memory management, NAS/SAN, Networking. Preferble having good web development experience (strut2, Hibernate, JavaScript/JQuery)</i>
Job Description	Design the database as per application needs; organize & implement data structure, handle the security measures, backup and recovery of database, disk load balancing, Monitor and optimize the performance of the database and other DBA activities

8. Quality Analyst-cum-Software Tester (CLMS)

Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Post Qualification Experience	Minimum (03) three years of total post qualification experience in IT sector including at least 01 years experience of working as a Software Testing Experience.
Technical Skills	Experienced in Quality Analysis and SQL testing of Web and Mobile applications. Ability to perform various software testing like unit testing, integration testing, stress testing etc. before release of a software product. Experience in automation testing tools like Selenium/Appscan/QC. Experienced in Quality Analysis and SQL testing of Web and Mobile applications.
Job Description	Monitoring, co-ordination and implementation of any Project and execution of any other duties assigned from time to time. Software testing and collaborating with the development team in fixing bugs found during testing and execution of other duties assigned time to time. Ensure quality of software product before final release. Participate in the security audit of the software. Preparation of test plans and test cases. Ensure quality of software product before final release. Participate in the security audit of the software.

9. Senior Software Developer (JVYV)

Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Post Qualification Experience	Minimum (05) three years of post-qualification experience in Software Development field in .NET & SQL Server . Working for Government department is an added advantage
Technical Skills	Experience in MVC Architecture, JavaScript/JQuery, HTML, XML and knowledge of SQL Server and above / MySQL / Oracle database. Knowledge of Web Service is added advantage.
Job Description	Development, Maintenance of software applications and execution of other duties assigned time to time. Write unit tests, confirm to code standards. Design and implement robust solutions, mentor the developers, code review, and proof of concept preparation.
Contract Period	The post will be filled on contract basis for an initial period of 01 year and this may be reviewed for further extension subject to satisfactory performance.

10. Web Designer (JVYV)

Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Post Qualification Experience	Minimum (04) years of relevant experience (working for Government department is an added advantage)
Technical Skills	Working knowledge HTML 5, CSS, Flash, Dreamweaver, Photoshop, JavaScript, JQuery, AJAX. Must have experience in latest UI Design concepts e.g. responsive, adaptive, etc. and web standards. Knowledge of .NET technologies will be an added advantage.
Job Description	Preparing the design plan, laying out the pages and positioning of graphics and different attributes on the pages of the projects and execution of other duties assigned time to time.

11. Quality Analyst-cum-Software Tester (JVY)

Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Post Qualification Experience	Minimum (03) Three years of relevant experience in IT sector, including as Tester. Experienced in Quality Analysis and SQL testing of Web and Mobile applications. Ability to perform various software testing like unit testing, integration testing, stress testing etc. before release of a software product. Experience in automation testing tools like Selenium/Appscan/QC.
Technical Skills	Software testing and collaborating with the development team in fixing bugs found during testing and execution of other duties assigned time to time. Ensure quality of software product before final release. Participate in the security audit of the software. Preparation of test plans and test cases.
Job Description	Monitoring, co-ordination and implementation of any Project and execution of any other duties assigned from time to time by higher authority. Software testing and collaborating with the development team in fixing bugs found during testing and execution of other duties assigned time to time. Ensure quality of software product before final release. Participate in the security audit of the software. Preparation of test plans and test cases.

12. Software Developer (PMSA)

Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Global Certification	Valid MCSA/MCSD
Post Qualification Experience	Minimum (03) Two Years of post-qualification experience in Software Development field in .Net framework. Candidates having exposure to Android technology will be preferred and working experience on live application.
Technical Skills	Experience in MVC/WCF Architecture, .Net (C#) and knowledge of SQL Server database. Knowledge of web service.
Job Description	Development, Maintenance of software applications. Write unit/manual tests, confirm to code standards. Implement solutions according to design, requirements and standards and execution of other duties assigned time to time by higher authority.

13. Quality Analyst-cum-Software Tester (e-Nibandhan)

Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Global Certification	Valid ITIL/PMP/Prince
Post Qualification Experience	Minimum (05) Five years of relevant experience in IT sector, including as Tester. Experienced in Quality Analysis and SQL testing of Web and Mobile applications. Ability to perform various software testing like unit testing, integration testing, stress testing etc. before release of a software product. Experience in automation testing tools like Selenium/Appscan/QC.
Technical Skills	Experience in ASP.NET (C#) & development of Web Service. Knowledge of SQL Server/MySQL/Oracle database is also required. Candidates having exposure to android technology will be preferred.
Job Description	Monitoring, co-ordination and implementation of any Project and execution of any other duties assigned from time to time by higher authority. Software testing and collaborating with the development team in fixing bugs found during testing and execution of other duties assigned time to time. Ensure quality of software product before final release. Participate in the security audit of the software. Preparation of test plans and test cases. Ensure quality of software product before final release. Participate in the security audit of the software.

14. Senior Data Base Administrator (e-Nibandhan)

Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Global Certification	Valid OCA/OCP
Post Qualification Experience	Minimum (05) Five years of total post qualification experience in IT sector including at least 03 years experience of working as DBA
Technical Skills	Candidates must have a working knowledge of Oracle database. In addition to Oracle, knowledge of databases like PostgresSQL/MySQL/MongoDB will be an added advantage. Candidates should also have general understanding of storage technologies, memory management, NAS/SAN, Networking. DBA have the knowledge of Linux OS.
Job Description	Design the database as per application needs; organize & implement data structure, handle the security measures, backup and recovery of database, disk load balancing, Monitor and optimize the performance of the database and other DBA activities

15. Senior Software Developer (e-Nibandhan)

Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Global Certification	Valid MCSD
Post Qualification Experience	Minimum (05) Five years of post-qualification experience in Software Development field in .NET & Oracle and working experience on live application.
Technical Skills	Experience in ASP.NET (C#) & development of Web Service. Knowledge of SQL Server/MySQL/Oracle database is also required. Candidates having exposure to android technology will be preferred.
Additional Technical Skills	Knowledge of MVC/WCF Architecture, JavaScript/JQuery, HTML, XML, AJAX and JavaScript/JQuery/Bootstrap.
Job Description	Development, Maintenance of software applications and execution of other duties assigned time to time

from higher authority. Write unit tests, confirm to code standards. Design and implement robust solutions, mentor the development team, code review, and proof of concept preparation.

16. Software Developer (e-Nibandhan)

Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Global Certification	Valid MCSD
Post Qualification Experience	Minimum (03) Three Years of post-qualification experience in Software Development field in .Net. and working experience on live application.
Technical Skills	Experience in ASP.NET (C#) & development of Web Service. Knowledge of SQL Server/MySQL/Oracle database is also required. Candidates having exposure to android technology will be preferred.
Additional Technical Skills	Knowledge of MVC/WCF Architecture, JavaScript/JQuery, HTML, XML, AJAX and JavaScript/JQuery/Bootstrap.
Job Description	Development, Maintenance of software applications and execution of other duties assigned time to time by higher authority. Write unit tests, confirm to code standards. Implement solutions according to design, requirements and standards

17. Web Designer (e-Nibandhan)

Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Post Qualification Experience	Minimum (02) Two years of relevant experience in Web Designing and working experience on live application.
Technical Skills	Working experience on HTML 5, CSS, Flash, Dreamweaver, Photoshop, JavaScript, JQuery, AJAX. Must have experience in latest UI Design concepts e.g. responsive, adaptive, etc. and web standards. Knowledge of .NET technologies will be an added advantage.
Job Description	Preparing the design plan, laying out the pages and positioning of graphics and different attributes on the pages of the projects and execution of other duties assigned time to time by higher authority.

18. Assistant Software Developer (e-Nibandhan)

Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Global Certification	Valid MCSA
Post Qualification Experience	Minimum (02) Two Years of post-qualification experience in Software Development field in .Net. and working experience on live application.
Technical Skills	Experience in ASP.NET (C#) & development of Web Service. Knowledge of SQL Server/MySQL/Oracle database is also required. Candidates having exposure to android technology will be preferred.
Additional Technical Skills	Knowledge of MVC/WCF Architecture, JavaScript/JQuery, HTML, XML, AJAX and JavaScript/JQuery/Bootstrap.
Job Description	Development, Maintenance of software applications and execution of other duties assigned time to time by higher authority.

19. System Administrator (JAP-IT Data Centre)

Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Global Certification	Valid MCSA/MCSE/RHCA/RHCE/Cloud Certification
Post Qualification Experience	Minimum (03) three years of relevant experience in System Administration including at least 01 year experience at Data Centre environment.
Technical Skills	Candidates must have a working knowledge of Server(Windows & Linux platform), Virtualization/Cloud Experience, SAN, Raid Configuration, Server Management, Basic Network knowledge, DNS, DHCP etc.
Job Description	Server Maintenance, Raid Configuration, Troubleshooting issue related with Servers/ Network, AV Client Server Management, Cloud Implementation, Time to time Server tuning, Log Analyzing etc.

20. Assistant Network & Security Administrator (JAP-IT Data Centre)

Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Global Certification	Valid CCNA/UTM Certification
Post Qualification Experience	Minimum (02) two years of relevant experience in Network or Security Administration including at least 01 year experience at Data Centre environment.
Technical Skills	Candidates must have a working knowledge of UTM/Router/Switch (L2/L3 switch)/Access Point etc.
Job Description	Network & Security device management & maintenance, Protocol configuration & troubleshooting issue related with Network & Security device etc.

21. Asst. Network Engineer (Secretariat LAN)

Qualification	Minimum BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA or equivalent
Global Certification	Valid CCNA Certification
Post Qualification Experience	Minimum (01) One year of relevant experience on Network Administration along-with working experience of System Administration.
Technical Skills	Working experience of Networking Equipments (Router, Switch, Wifi devices etc.)
Job Description	Existing network maintenance, new network implementation & administration, troubleshooting issue related with LAN, System Administration etc.

22.e-District Manager (e-District)

Qualification	BCA / BIT / BE / B.Tech / MCA or must be a graduate (any discipline) with 1 year computer diploma.
Post Qualification Experience	Minimum of (2) two years of work experience preferably in IT / e-Governance related field.
Technical Skills	Knowledge of English and a local language of the State. Experience in the domain of IT Projects, IT infrastructure deployment / software development, hardware, networking, security management in IT projects is preferred. Experience in computerization of organizations / departments will be an added benefit. Good people management and communication skills

Job Description	The e-District Manager is responsible for successful implementation of the project in the district. Coordinating with various stakeholders under the project, Reporting the progress, issues and risks to stakeholder and other duties assigned from time to time. Point of Contact for retrieving information related to various activities and initiatives taken in the district related to e-District MMP and services
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23.Sr. Project Manager (CM Dashboard)	
Qualification	BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA/MBA (IT) or Equivalent
Post Qualification Experience	Minimum (10)Ten years post-qualification experience in IT /IT System projects having expertise in /Indian /International government projects in <ol style="list-style-type: none"> 1. Project Management 2. Project Implementation 3. Project Operation 4. Project Monitoring 5. Should have handled 3-4 large projects in any Government/ Corporate
Technical Skills	Experiences in project/program management with at least 7 years of experience in managing the complete life cycle of 3-4 large IT/e-governance projects. Experience of working with a government, vendor management and procurement process setup is mandatory
Certification	PMP/ Prince 2 Practitioner
Role Profile	<p>Manage the CM dashboard project or components. Interact with different stakeholders and service provider. Develop project plan, identify staffing need, allocation of resources, identify risks and create mitigation plan. Regularly publish project plans and review reports, as well as review them with service providers. Communicate the projects need at desired level, prioritize the items and create action plan for completion within defined constraints. Lead and mentor the team and responsible for overall delivery of the project.</p> <p>Ensure that the requirement of state departments in matters like preparation of EoI/RFP/Contracts/PPP and other related matters are suitable addressed. Formulate management, implementation strategies in consultation with State IT department/IT society/ external consultants.</p>
Job Description	<ul style="list-style-type: none"> ➤ Gains approval for the baseline with the Program Sponsor/ Stake Holder ➤ Implements appropriate change control procedures. ➤ Responsible and accountable for delivering all the baseline goals, on time and within agreed financial parameters. ➤ Establishes all necessary program governance parameters including structure, resources, plans, risks, issues and review processes. ➤ Ensures correct usage of all group governance processes. ➤ Establishes a program team and manages their effective deployment and successful execution of the baseline plan.

- Sets objectives and assesses performance of appropriate team members
- Manages the contracting and work product deliverables of all 3rd parties engaged in the program if any.
- Establishes a dependency management plan and ensures successful execution
- Establishes appropriate contingency plans and gains agreement on a trigger management plan.
- Monitors progress and establishes reporting procedures including formal program accounting.
- Produces a closure report on completion and formally closes the program with the agreement of the Program Sponsor.
- A highly experienced strategic change and business transformation Manager who has successfully carried end to end program responsibilities in a similar setting on multiple occasions.
- Experience of working with board members and influencing at all levels within an organization
- Experience of managing programs with a high development and integration content.
- Familiar with the workings of an organizationally complex development environment using leading edge practices.
- Experience of leading complex transformational programs within an organization either as an internal or external supplier
- Must have a strong ability to influence across multiple business areas and within a politically sensitive and complex environment
- Track record of establishing complex programs with sophisticated governance processes.

24. Project Manager (Modern Record Room)

Qualification	BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA/MBA (IT) or Equivalent
Post Qualification Experience	Minimum (07)Seven years post-qualification experience in IT/IT System projects.
Technical Skills	Experiences in project/program management with at least 5 years of experience in managing the complete life cycle of 3-4 large IT/e-governance projects. Experience of working with a government, vendor management and procurement process setup is mandatory.
Certification	PMP/Prince 2 certified

<i>Job Description</i>	<ul style="list-style-type: none"> ➤ Should handled 3-4 key projects in any Government/ Corporate related to Land registration/ Revenue/ NLRMP or equivalent ➤ Gains approval for the baseline with the Program Sponsor/ Stakeholders ➤ Implements appropriate change control procedures. ➤ Responsible and accountable for delivering all the baseline goals, on time and within agreed financial parameters. ➤ Establishes all necessary program governance parameters including structure, resources, plans, risks, issues and review processes. ➤ Ensures correct usage of all group governance processes. ➤ Establishes a program team and manages their effective deployment and successful execution of the baseline plan. ➤ Sets objectives and assesses performance of appropriate team members ➤ Manages the contracting and work product deliverables of all 3rd parties engaged in the program if any. ➤ Establishes a dependency management plan and ensures successful execution ➤ Establishes appropriate contingency plans and gains agreement on a trigger management plan. ➤ Monitors progress and establishes reporting procedures including formal program accounting. ➤ Produces a closure report on completion and formally closes the program with the agreement of the Program Sponsor. ➤ Managing SRS, Software Development, Implementation, Quality Testing and deliver within project timelines etc. ➤ Co-ordinating with various stakeholders under the project, Reporting the progress, issues and risks to stakeholder and other duties assigned from time to time.
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25. Project Manager (e-Office)	
<i>Qualification</i>	BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA/MBA (IT) or Equivalent
<i>Post Qualification Experience</i>	Minimum Seven (07) years post-qualification experience in IT/IT System projects.
<i>Technical Skills</i>	Experiences in project/program management with at least 5 years of experience in managing the complete life cycle of 3-4 large IT/e-governance projects. Experience of working with a government, vendor management and procurement process setup is mandatory.

Certification	PMP/Prince 2 certified
Job Description	<ul style="list-style-type: none"> ➤ Should handled 3-4 key projects in any Government/ Corporate related to Land registration/ Revenue/ NLRMP or equivalent ➤ Gains approval for the baseline with the Program Sponsor/ Stakeholders ➤ Implements appropriate change control procedures. ➤ Responsible and accountable for delivering all the baseline goals, on time and within agreed financial parameters. ➤ Establishes all necessary program governance parameters including structure, resources, plans, risks, issues and review processes. ➤ Ensures correct usage of all group governance processes. ➤ Establishes a program team and manages their effective deployment and successful execution of the baseline plan. ➤ Sets objectives and assesses performance of appropriate team members ➤ Manages the contracting and work product deliverables of all 3rd parties engaged in the program if any. ➤ Establishes a dependency management plan and ensures successful execution ➤ Establishes appropriate contingency plans and gains agreement on a trigger management plan. ➤ Monitors progress and establishes reporting procedures including formal program accounting. ➤ Produces a closure report on completion and formally closes the program with the agreement of the Program Sponsor. ➤ Managing SRS, Software Development, Implementation, Quality Testing and deliver within project timelines etc. ➤ Co-ordinating with various stakeholders under the project, Reporting the progress, issues and risks to stakeholder and other duties assigned from time to time.

26. Project Manager (Common Service Centre)	
Qualification	BE/B. Tech (Computer Science/IT/ECE/EEE)/MCA/MBA (IT) or Equivalent
Post Qualification Experience	Minimum (07) Seven years post-qualification experience in IT/IT System projects.
Technical Skills	Experiences in project/program management with at least 5 years of experience in managing the complete life cycle of 3-4 large IT/e-governance projects. Experience of working with a government,

	vendor management and procurement process setup is mandatory.
<i>Certification</i>	PMP/Prince 2 certified
<i>Job Description</i>	<ul style="list-style-type: none"> ➤ Should handled 3-4 key projects in any Government/ Corporate related to Common Service Centre. ➤ Gains approval for the baseline with the Program Sponsor/ Stakeholders ➤ Implements appropriate change control procedures. ➤ Responsible and accountable for delivering all the baseline goals, on time and within agreed financial parameters. ➤ Establishes all necessary program governance parameters including structure, resources, plans, risks, issues and review processes. ➤ Ensures correct usage of all group governance processes. ➤ Establishes a program team and manages their effective deployment and successful execution of the baseline plan. ➤ Sets objectives and assesses performance of appropriate team members ➤ Manages the contracting and work product deliverables of all 3rd parties engaged in the program if any. ➤ Establishes a dependency management plan and ensures successful execution ➤ Establishes appropriate contingency plans and gains agreement on a trigger management plan. ➤ Monitors progress and establishes reporting procedures including formal program accounting. ➤ Produces a closure report on completion and formally closes the program with the agreement of the Program Sponsor. ➤ Managing SRS, Software Development, Implementation, Quality Testing and deliver within project timelines etc. ➤ Co-ordinating with various stakeholders under the project, Reporting the progress, issues and risks to stakeholder and other duties assigned from time to time.

Annexure - 'B'

General Instructions:

1. Candidates are required to apply strictly through on-line process via <http://recruitment.jharkhand.gov.in>.
2. Detailed Advertisement of recruitment (Advertisement Reference No.: JAP-IT-REC/2016/03) may be downloaded via <http://japit.jharkhand.gov.in> or <http://jharkhand.gov.in>.
3. Detailed Advertisement of recruitment (Advertisement Reference No.: JAP-IT-REC/2016/03) may also be downloaded via <https://www.linkedin.com> and <https://www.facebook.com>
4. Applications which are illegible or do not conform to general instructions & Annexure - 'A' are liable to be rejected.
5. Incomplete applications shall be summarily rejected.
6. Registered applicant may apply for more than one valid position.
7. Copies of documents/certificates vis-à-vis educational qualifications, experience, etc. are also required to be attached through on-line process.
8. Scrutiny may be made through screening test i.e. Writing Ability test, Aptitude test and Domain test, only those candidates are allowed for interview who scrutinized after written test.
9. However, final selection may be completed through interview, subject to verification of original certificates, concerned documents and last (03 months) drawn salary.
10. Any misrepresentation or concealment of fact or submission of false information on the part of any applicant shall render him/her ineligible/disqualified. In those cases appropriate legal actions may be taken.
11. No correspondence or personal inquiry whatsoever in respect of the interviews shall be entertained after the interviews.
12. Candidates appearing for written test or interviews shall not be entitled for payment of any TA/DA.
13. Candidates are advised against canvassing in any form or manner. Any canvassing for or on behalf of any candidate shall render him/her ineligible/disqualified.
14. JAP-IT reserves the right to cancel the process of engagement of technical professionals at any stage without any notice and without assigning any reason(s) therefore.
15. Working days are of 06 days in a week i.e. from Monday to Saturday. Working hours are of 08 hrs. i.e. from 10:00 am to 06:00 pm.
16. The engagement will be purely on contract basis initially for one year, except post mentioned under e-Nibandhan, JAP-IT Data Centre (JDC), CM Dashboard, Modern Record Room and e-Office project for such initial contract period is 03 years.
17. Posts under JDC may be as per 24*7 work environment with shift duties along-with described job description. Post under Secretariat LAN may be deployed as per 24*7 work environment with shift duties in JDC.
18. For one year contract, extension will be yearly basis while for 03 years contract extension will be of 02 years on basis of satisfactory performance.
19. Notice period will be of 03 month, if employee wants to left the job either he/her has to serve the notice period or he may leave after depositing the 03 months remuneration.
20. Confirmation of job will be subject to successful completion of 03 months probation period. During this period either employer or employee may quit without serving notice.

21. NoC will not be provided during the contract period if he/she wants to re-employment in different project of JAP-IT. For such NoC will be provided only after resignation from the current position.
22. In case of conduct (misbehavior/integrity) immediate legal & termination action will be taken.
23. Monthly remuneration/emoluments for respective posts are indicative only, monthly emoluments will be negotiable before issuance of offer letter.
24. Maximum of 30% hike in monthly remuneration/emoluments may be considered on last drawn salary with a cap of maximum monthly remuneration/emoluments mentioned in this advertisement against each of the post.
25. Annual increments (maximum of 08% of last drawn monthly remuneration/emoluments) will be subject to performance evaluation by relevant authority and in case, service may be extended for another contract period.

Selection Process:

- i. Depending on the number of eligible applications received, selection committee may choose to shortlist the candidates based on academic qualifications and work experience along-with a screening test.
- ii. Other instructions, if any, in this regard would also be displayed on the websites. Applicants are, therefore, advised to visit the website at regular intervals.
- iii. Final selection would be made based on the basis of personal interview.
- iv. Applicant must carry his/her original documents of educational qualifications, work experience, last (03 months) drawn salary certificate/proof and other relevant certificates along with the photo ID during the document verification process i.e. before interview.
- v. Inability to produce any of the documents (original copy) at the time of document verification will render the applicants ineligible for the selection and would not be allowed to appear for interview.
- vi. Final result will be published on the website and a separate notification will be sent to selected candidates.

Sd/-
Chief Executive Officer,
JAP-IT, Ranchi